



*Responding to God's Grace in Christ,
we welcome all people, prepare
disciples, and live faithfully through
worship, spiritual growth, and action.*

ST. PAUL LUTHERAN CHURCH, WINTERSET, IOWA

NOMINATING COMMITTEE CHARTER

AUTHORITY

The Nominating Committee, in accordance with the Combined Constitution, Bylaws, and Continuing Resolutions of St. Paul Church is established as a Congregation Committee as described in Chapter 13.02.

PURPOSE

The Nominating Committee supports the mission of the Church by identifying members who are eligible and willing to hold a servant leadership role on the Congregation Council and Congregation Committees.

COMPOSITION

Currently, the Nominating Committee shall consist of five voting members of the congregation, including, if possible, the outgoing members of the Congregation Council. Committee members shall be elected at the annual meeting for a term of one year and are not eligible for consecutive reelection.

An amendment to Chapter 13.02 will be voted upon at the January 2018 annual meeting. This amendment will alter the composition of the Committee from five members to four, from terms of one year to terms of two years with two members elected each year, and members shall be eligible for consecutive reelection.

The Committee will appoint one person to serve as chairperson. The Pastor and the Council President will serve as liaisons to the Nominating Committee, will inform the chairperson about vacancies, and will communicate any concerns or suggestions regarding St. Paul's Council, Committees and other organizations.

MEETINGS

The Nominating Committee shall meet semi-annually or more often as needed to fulfill their responsibilities in identifying persons willing to hold a servant leadership position.

Meetings will be called by the Nominating Committee chair. If the Pastor or Council President is not present, notes of the meeting will be provided to him/her.

RESPONSIBILITIES

The Nominating Committee will have a clear understanding of the Combined Constitution, Bylaws, and Continuing Resolution as it applies to their role in identifying eligible members to serve the Church; specifically, Chapter 5.04 Synod Assembly voting members, Chapter 11 Officers, Chapter 12 Congregation Council, and Chapter 13 Congregation Committees.

The Nominating Committee will also use the Charters of the Congregation Council and Committees to further their understanding of the roles and responsibilities of the members.

The Nominating Committee shall follow the rules of election and membership as described in the Combined Constitution, Bylaws, and Continuing Resolutions. The Pastor and the Council President will inform the chairperson about vacancies that occur during the year to be filled as soon as possible.

The Nominating Committee shall present a full slate of nominees to the Congregation and the Council as described below:

The Nominating Committee shall present to the Congregation at the annual meeting the names of eligible members willing to be elected to the following organizations: (Note: Number indicates total membership and not the number to be nominated each year.)

1. Congregation Council (7-9)
2. Trust Fund Committee (5)
3. Nominating Committee (4 – 2018)
4. Synod Assembly voting members (C5.04)

The Nominating Committee shall present to the Council at the November Council meeting the names of eligible members willing to be elected to the following Committees:

1. Memorial Committee (3)
2. Audit Committee (3)
3. Finance Committee (3-5)
4. Property Committee (3-5)

The Nominating Committee shall follow the same procedures for filling any Council vacancies for the semi-annual meeting and for Congregation Committees throughout the year.

The Nominating Committee may assist the Pastor and the Congregation Council in identifying eligible members willing to serve on ministry teams or other organizations.

CHARTER REVIEW

This Charter shall be reviewed by the Congregation Council Governance subcommittee by October 1, and the Committee leader will provide feedback and suggested revisions to the Congregation Council for Council consideration. Authority for all charters resides with the Congregation Council.